

**Online Firearms Applications for Applicants that are Vineland, NJ resides ONLY:
NJSP will not refund money if you enter the incorrect ORI #**

Step 1: visit this website. You MUST enter the site address as follows:

<https://www.njportal.com/NJSP/fars>

Step 2: ORI # NJ0061400 for the Vineland Police Department

Step 3: Complete the online application. You may complete the application using a smartphone, mobile device, laptop, or desktop computer.

Step 4: Any fees to be paid for FID card and/or handgun permits will be found on the line amount to be paid at collection: Fees are \$5 for the initial FID card and \$2 for **EACH** permit to purchase a handgun.

Mail or Hand Deliver a Check or Money Order made out to “THE CITY OF VINELAND” to the Vineland Police Firearms Unit at 620 N. Sixth St. Vineland, NJ 08360.

****Note that your application WILL NOT be processed until the check/money order is received.** This means that the “Payment to the Issuing Police Department” is required to be paid as soon as possible after you submit your application online.**

Should you have any questions please contact the Vineland Police Department Crime Scene Unit/Firearms Unit at 856-691-4111 ext. 4186

**When deciding on how many handgun permits you would like to get, remember:

- 1.) **ONE** handgun permit is required for **each** handgun you wish to purchase
- 2.) You can purchase 1 handgun in a 30 day period
- 3.) Permits are good for a **TOTAL** of 180 days from date issued (with renewal after 90 days)
- 4.) If you decide you want another handgun permit and you didn't get more than one initially, you will need to apply again

Step 5: Please provide proof of employment. Proof may be a recent paystub, or a letter from your employer. If submitting a paystub, you can black out information regarding your salary. Proof of employment can be submitted in person or mailed in with payment (if applicable).

***Any questions can be sent to VPDFIREARMSAPPLICANTS@VINELANDCITY.ORG**

*You will be receiving automated email updates throughout the process.

*Once your application is complete, an e-mail will be sent to you from the Vineland Police Department with instructions on how to retrieve your FID card and/or handgun purchase permit(s).

*Please advise your references that the FARS system will email them the reference questions to be answered. Your references can complete the questions using a smartphone, mobile device, laptop, or desktop computer. Please advise them to complete the questions immediately to progress your background investigation.

*The on-line application is applicant driven. Please ensure that you have entered the best phone numbers for yourself and references as well as the best email addresses for yourself and references.

**The New Jersey State Police website provides information on New Jersey firearms laws, transportation or firearms, and frequently asked questions. The web site is as follows <http://www.njsp.org/firearms/index.shtml>